

**BUREAU OF COMMERCIAL SERVICES
ANNUAL REPORT FOR FISCAL YEAR 2007**

This annual report of the Bureau of Commercial Services for the period beginning October 1, 2006 and ending September 30, 2007 is submitted in accordance with Section 212 of the Michigan Occupational Code, PA 299 of 1980, being MCL 339.101 et seq., and on behalf of each of the statutory boards in accordance with Section 306(3) of the Code, supra.

The Bureau of Commercial Services mission is to protect the health, safety, and economic interests of Michigan citizens and to encourage the growth of business in Michigan. The Bureau oversees two major programs: the licensing and regulation of occupations and the registration of business entities including corporations, limited liability corporations, limited liability partnerships, and partnerships. Overall, the Bureau provides services allowing for the economic mobility of individuals, and the formation of business organizations within the state, while protecting the Michigan consumer.

The Bureau of Commercial Services is structured into four major areas of responsibility: the Corporation Division, the Enforcement Division, the Licensing Division, and the Administrative Services Division. The Corporation Division is divided into two sections, the Document Review Section and the Business Service Section. The Enforcement Division is divided into three functional units of Investigation, Ski-Carnival-Amusement Ride Inspection, and Compliance/Legal. The Licensing Division is organized into four units that administer 31 regulatory programs. The Administrative Services Division oversees the Audit Section, Final Order Monitoring, Informational Sales Program, Testing and Education Services, the Homeowner Construction Lien Recovery Fund, and performs Bureau level service functions. The following chart provides a pictorial representation of the Bureau's offices. In the pages that follow, the role of each division is discussed relative to the two major programs administered by the Bureau of Commercial Services. A breakdown of appropriations follows; it should be emphasized that user fees fund both parts of the Bureau, or revenue generated by the Bureau's role as a licensing agency for commercial activity.

Program Challenges For Fiscal Years 2008 and 2009

1) Fees: Fees are not sufficient to effectively and efficiently regulate the professions and occupations. Some fees are the same as they were in the 1960's. Many of the fees were last increased in the 1970's and early 1980's. While technology has reduced some costs, technology costs themselves are not inexpensive. The challenge has been and continues to be to comply with the statutory mandates without sufficient funding.

2) Since 2002, the Bureau of Commercial Services has had the following professions/occupations added to its regulatory responsibility: Private Detective, Security Guard, Security Alarm, Immigration Clerical Assistant, Vehicle Protection Warranties, Land Sales, and Auctioneers. Legislation related to Boxing has morphed into Mixed Martial Arts. In addition, Accountancy, Real Estate, and Residential Builders have established enforcement funds. Sufficient FTE's have not been established to carry out the duties related to the added responsibility. Our challenge is how to effectively carry out the mandates without sufficient staffing and revenue.

3) More and more of the professions/occupations are urging DLEG to increase its' regulatory scope. Specifically, they are requesting DLEG's involvement in the area of unlicensed activity investigations and prosecutions. Many of the professions/occupations have requested photographic pocket licenses to assist in consumer protection and to assist in protecting the integrity of their profession occupation. The Bureau is requesting authority to collect fees related to the picture pocket license to be utilized in the complaint investigations related to those professions. The program challenge is to be able to provide the consumer with additional protection and to protect the integrity of the profession/occupation.

4) The large scale investigation into the trust funds missing from 30 cemeteries has had an extreme effect on the Bureau of Commercial Services. Approximately, \$75 million in trust funds were improperly removed from trust. The Bureau and the Office of Attorney General have expended approximately \$1.5 million in the investigation into the whereabouts and recovery of the funds. Currently, \$22 million dollars has been frozen, two individuals have been charged, one convicted, but there remains a great deal of investigative work to be done. The challenge is to find the funding to continue the investigation and prosecutions in order to protect the consumer and recover the \$75 million in consumer trust funds.

BUREAU OF COMMERCIAL SERVICES

Andrew L. Metcalf, Jr., Director (517) 241-9223

CORPORATION DIVISION

G. Ann Baker, Director (517) 241-3838

LICENSING DIVISION

Jean M. Boven, Director (517) 241-9221

ENFORCEMENT DIVISION

G. Archie Millben, Director	(517) 241-9208
Lansing/Grand Rapids Regional Office	(517) 241-9202
Detroit Regional Office	(313) 456-0310
Marquette Regional Office	(906) 228-9870

ADMINISTRATIVE SERVICES DIVISION

Alan J. Schefke, Director (517) 241-9226

BUREAU OF COMMERCIAL SERVICES

Director

Licensing
Division

Enforcement
Division

Administrative Services
Division

Corporation
Division

BUREAU OF COMMERCIAL SERVICES

FISCAL YEAR 2007 APPROPRIATION

Appropriated F.T.E.'s	155.0
Licensing & Regulation Fees	9,486,100
Real Estate Education Fund	267,500
Real Estate Appraiser Continuing Education Fund	45,000
GF/GP	0
Construction Lien	1,532,800
Corporation Fees	10,285,700
Michigan Boxing Fund	206,200
Security Business Fund	308,000
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GROSS APPROPRIATIONS	<u>\$22,131,300</u>

Legislative Summary

Bureau of Commercial Services

2005 PA 70, Effective 7/1/07

New Act called the “online continuing education act.” Requires the state agency to allow at least ½ of the credits in a continuing education program required for occupational licensure to be allowed to be taken online or through an electronic media.

2006 PA 490, Effective 12/29/06

Amends the State License Fee Act. Establishes fees for the new Auctioneers registration program.

2006 PA 497, Effective 12/29/06

Amends the Construction Lien Act. Allows for accrual of interest on a lien; allows an owner of a property to bring action to discharge a lien, even if the lien was recorded by an unlicensed person; reduces the license fee, made changes to claim fees, removes provision allowing the director to impose additional fee if fund balance is under \$1 million; and provides that if the fund balance is over \$6 million renewal fee is waived.

2006 PA 645, Effective 1/5/07

Amends the State License Fee Act. Allows the Attorney General to utilize the real estate enforcement fund and stipulates that the fund shall be used only for investigation and enforcement action related to unlicensed activity and real estate fraud.

2006 PA 572, Effective 1/3/07

Amends the Construction Lien Act. Limits interest payable, places requirements on suppliers in order to recover from the funds, increases the maximum fund payment, requires DLEG to post information on website, requires notification by owner or lessee of receipt of sworn statement, provides lien waiver requirements.

2007 PA 1, Effective 3/1/07

Amends the Occupational Code to change the implementation date for peer review requirements from March 1, 2007 to a phased-in implementation beginning March 1, 2008 through March 1, 2010.

2007 PA 28, Effective 6/28/07

Amends the Construction Lien Act with regard to requirements for sworn statements provided by contractors and subcontractors. Stipulates that the owner or lessee of the property shall not (changed from “may not”) rely on the sworn statement to avoid claims and restricts applicability of certain provisions to residential structures.

2007 PA 76, Effective 9/30/07

Amends 1935 PA 120, an act providing for the fingerprinting of the citizens of the state. The Act removes the sunset on fees charged for criminal background checks and allows a charge for a name-based background check. (The sunset would have reduced the fees.)

2007 PA 77, Effective 9/30/07

Amends the State License Fee Act extending the sunset on occupational licensing fees, which were due to expire September 30, 2007, to September 30, 2012.

2007 PA 83, Effective 9/30/07

Amends the Business Corporation Act by extending the sunset on for-profit corporation filing fees, which were due to expire September 30, 2007, to September 30, 2012.

007 PA 86, Effective 9/30/07

Amends the Limited Liability Corporation Act by extending the sunset on limited liability company filing fees, which were due to expire September 30, 2007, to September 30, 2012.

2007 PA 87, Effective 9/30/07

Amends the Nonprofit Corporation Act by extending the sunset on non-profit corporation filing fees, which were due to expire September 30, 2007, to September 30, 2012.

2006 PA 489, Effective 10/1/07

Establishes a new registration program for Auctioneers.

Bureau of Commercial Services

Corporation Division

The Corporation Division promotes economic development and growth by facilitating the formation and development of business entities in the State of Michigan. Further, the division enables domestic and foreign corporations, limited partnerships, limited liability partnerships and limited liability companies to transact business in the State. The Corporate Services program consists of forty-three full time positions that are allocated to the Corporation Division. Within the Corporation Division, the program is divided into the Document Review Section and the Business Services Section. During fiscal year 2007, this program generated over \$21,213,117.74 in revenue.

The Document Review Section provides services that enable domestic corporations, limited partnerships, limited liability partnerships and limited liability companies to be formed and foreign entities to qualify to transact business in the State. Articles of Incorporation, Certificates of Limited Partnership and Articles of Organization are reviewed and filed by this Section. Review requires extensive knowledge of corporation and partnership law and a thorough knowledge of the Bureau's policies, guidelines, and procedures. During fiscal year 2007, 23,629 new corporations, 48,607 limited liability companies, 346 limited partnerships and 204 limited liability partnerships were qualified to transact business in the State. During the fiscal year 669 Trademarks were registered.

Each corporation is required to file an annual report. The Business Services Section processed 475,542 annual reports in fiscal year 2007.

The Business Services Section responded to 204,852 telephone inquiries regarding name availability and general information on corporations, limited partnerships and limited liability companies in fiscal year 2007. In addition, the Unit received 6,891 requests for documents by fax. The Section also received 36,636 requests for copies of documents. Records for corporation documents, partnership documents, limited liability company documents and annual reports are maintained on computer and each transaction represents one or more computer entries. All documents and annual reports are stored on microfilm and an image system. Presently, records are maintained for 697,984 active corporations, limited liability partnerships, limited partnerships and limited liability companies.

Bureau of Commercial Services

Enforcement Division

The Enforcement Division is responsible for regulatory oversight and the investigation and prosecution of consumer complaint files against licensees involving various statutory and rule violations. The Division works with gubernatorial appointed occupational and professional licensing boards to ensure appropriate criminal, civil or administrative actions are taken to protect the health, safety and welfare of the citizens of Michigan.

The Division is divided into three Sections: Investigations, Ski-Carnival-Amusement Ride Inspection and Compliance/Legal. The Division handles a wide range of enforcement activities involving about 31 different commercial occupations, professions and inspections of boxing events, ski areas, carnival and amusement park rides throughout the State.

Extension Report

Pursuant to Section 504(1) of the Occupational Code, Public Act 299 of 1980, as amended, the Enforcement Division shall request an extension for all complaints, which were not completed within 30 days of the date of receipt. During fiscal year 2007, the Enforcement Division requested extensions for 2,163 complaints.

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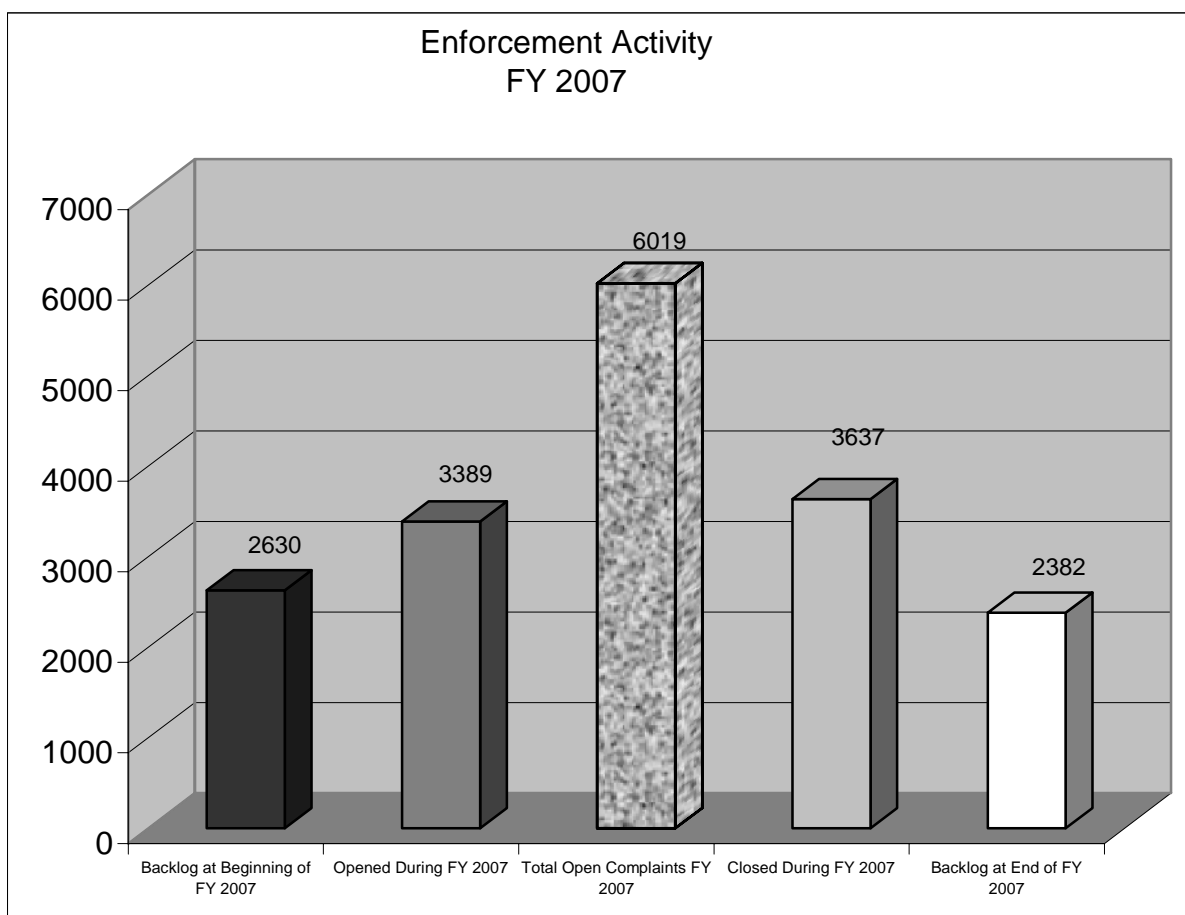
**Bureau of Commercial Services
Enforcement Statistics FY 07**

Occupations and Professions	Backlog at Beginning of FY 2007	Opened During FY 2007	Total Open Complaints FY 2007	Closed During FY 2007	Backlog at End of FY 2007
Accountancy	30	52	82	27	55
Appraisers	369	248	617	334	283
Architects	3	6	9	4	5
Boxing Commission	6	44	50	27	23
Barber Examiners	49	83	132	92	40
Carnival-Amusement Safety Board	0	0	0	0	0
Residential Builders & M&A Contractors	1,299	1,388	2,687	1,582	1,105
Cemetery Regulation	153	60	213	113	100
Collection Practices Board	37	185	222	168	54
Professional Community Planners	0	1	1	1	0
Cosmetology	149	376	525	333	192
Foresters	0	2	2	2	0
Prepaid Funeral Contract Funding	42	42	84	19	65
Hearing Aid Dealers	11	19	30	19	11
Immigration Clerical Assistant	0	60	60	60	0
Landscape Architects	1	4	5	4	1
Professional Surveyors	13	16	29	12	17
Examiners in Mortuary Science	26	75	101	53	48
Forensic Polygraph Examiners	1	1	2	1	1
Personnel Agency	3	14	17	17	0
Professional Engineers	11	15	26	13	13
Real Estate Brokers & Salesperson	409	662	1071	708	363
Ski Area Safety	0	0	0	0	0
No Jurisdiction Board	2	17	19	19	0
Private Detective	6	8	14	10	4
Security Alarm	7	5	12	11	1
Security Guard	3	6	9	8	1
Corporate Health Professionals	0	0	0	0	0
<u>Totals</u>	<u>2,630</u>	<u>3,389</u>	<u>6,019</u>	<u>3,637</u>	<u>2,382</u>

Enforcement Division
Inspection Statistics

Board	Request Received	Closed
Barbers	158	174
Carnival/Amusement	1,160	1,166
Cosmetology	1,261	1,409
Mortuary Science	36	39
Ski Areas	374	358
Total	2,989	3,146

Enforcement Activity
FY 2007



Administrative Services Division

The Administrative Services Division consists of nineteen FTE's and is responsible for overseeing the Audit Section, Final Order Monitoring, Informational Sales Program, Testing and Education Services and the Homeowner Construction Lien Recovery Fund. The Division also performs services benefiting the operations of other offices within the Bureau. These services include document imaging, computer support services, web design, cashiering, budget and financial monitoring, and human resources.

Audit Section

The Audit Section conducts audits of the financial records of licensees who maintain trust or escrow accounts on behalf of the public in professions under our jurisdiction such as real estate brokers, residential builders, prepaid funeral contracts, collection agencies, and privately owned cemeteries. The audits are conducted on a compliant, routine, or random basis. During fiscal year 2007, the Audit Section opened 232 audit files and completed 151 audits. They also reviewed 154 annual reports of cemeteries, and 641 collection agency annual reports. The Audit Section's primary focus for the year was the investigation into \$70 million dollars in missing cemetery trust funds.

Final Order Compliance Monitoring

The licensing boards can impose both financial (fines) and non-financial penalties on an individual violating the statutes governing a licensed profession. These non-financial penalties may include the prescription of continuing education to remedy shortcomings in professional conduct, CPA attested Financial Reports, or restitution to injured parties. The affected licensee has to reach compliance with all terms of a final order to continue to be eligible to practice the occupation.

During fiscal year 2007, the licensing boards issued 540 final orders that included \$1,926,450 in imposed fines. Normally, the licensee operates under a set timeframe to reach compliance. After the passage of six months, unpaid fines are transferred to the Department of Treasury for collection. By the end of the fiscal year 2007, the Department had collected \$442,875 in fine payments. The chart on page 11 summarizes this information: 30% of the licensees had complied with the fines imposed by the licensing boards. Licensees not paying the fines would not be able to practice their respective professions until they paid outstanding fine amounts and complied with other board-established penalties.

Testing & Education Services

The Testing and Education Services Unit serves as the governing body covering testing and education needs for 29 licenses administered by the Bureau of Commercial Services.

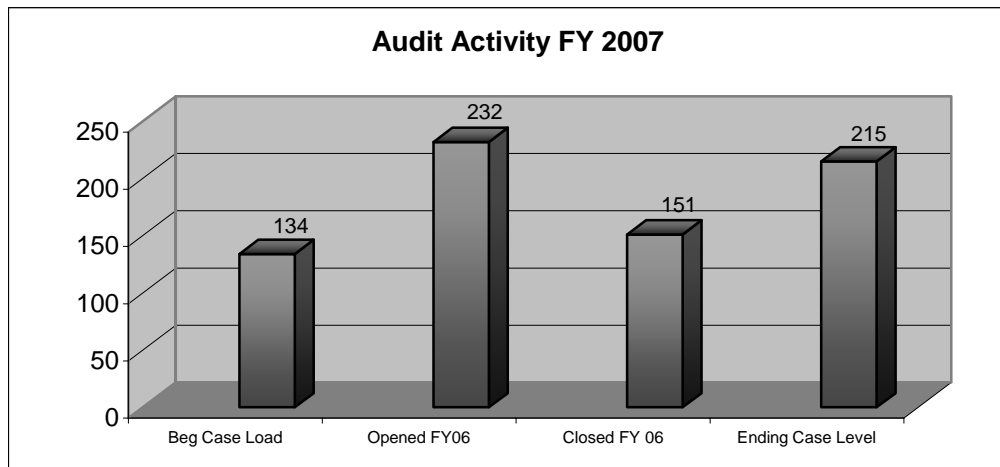
These licensure examinations are designed to measure an individual's entry-level competency to protect the public's health, safety and welfare. The examinations are developed and administered by either national organizations or external vendors. This Unit is also the Contract Administrator for all contracts related to testing.

The Testing and Education Services Unit also approves schools providing the pre-licensure courses to candidates applying for a real estate salesperson, real estate broker and real estate appraiser license.

This unit provides the review and approval of the sponsors and courses for the continuing education of real estate salespersons, real estate brokers and real estate appraisers. This unit also maintains and updates listings of the continuing education hours for the same licenses.

Informational Sales Program

Per statute, the Bureau is allowed to sell licensing data. During Fiscal Year 2006 the Informational Sales Program received 781 inquiries and made 327 sales, totaling \$59,346 in Informational Sales revenue. Corporation data was also sold by subscription. This brought in \$377,974 in revenue.



Board	# of FY07 FO's	Assessed Fines 2007	# of 2007 FO's with Fines Collected	2007 FO's Paid	\$ Collected from Pre-07 FO's	Pre-07 Orders Paid	2007 Outstanding Fines	% 07 Fines Paid	% of 07 Money Collected
11 - Accountancy	5	\$27,500	2	\$3,500	\$5,500	2	\$24,000	40%	13%
12 - Appraisers	44	\$189,600	14	\$43,250	\$4,150	5	\$164,350	32%	23%
15 - Boxing	8	\$4,700	0	\$0	\$1,250	3	\$4,700	0%	0%
17 - Barbers	23	\$16,075	13	\$8,650	\$1,600	2	\$7,425	57%	54%
21 - Builders	330	\$1,498,550	60	\$54,500	\$149,050	69	\$1,444,050	18%	4%
22 - Cemetery	1	\$100	1	\$100	0	0	\$0	100%	100%
24 - Collections	9	\$27,500	3	\$1,500	\$4,000	3	\$26,000	33%	5%
27 - Cosmetology	90	\$84,325	59	\$57,025	\$71,000	48	\$27,300	66%	68%
35 - Hearing Aid	2	\$800	2	\$800	\$0	0	\$0	100%	100%
40 - Surveyors	2	\$7,500	2	\$7,500	\$2,000	1	\$0	100%	100%
45 - Mortuary Science	2	\$11,300	1	\$3,000	\$0.00	0	\$8,300	50%	27%
65 - Real Estate	24	\$58,500	6	\$9,500	\$15,000	8	\$49,000	25%	16%
Totals	540	\$1,926,450	163	\$189,325	\$253,550	141	\$1,737,125	30%	10%

**Michigan Homeowner
Construction Lien
Recovery Fund**

Fund membership is rapidly growing as indicated by the summary statistics presented below:

The Michigan Homeowner Construction Lien Recovery Fund was created under Section 2 of Public Act 497 of 1980, as amended, the Construction Lien Act, to provide protection to a homeowner who has, in good faith, compensated a contractor for materials and labor and that the contractor failed to compensate suppliers, subcontractors, and/or laborers.	Fiscal Year	Total Members*	Amount Paid in Claims
	1983	45,000	\$ -0-
	1984	51,500	\$ 3,969.46
	1985	57,658	\$6,669.89
	1986	61,379	\$ 29,942.67
	1987	65,697	\$43,478.50
	1988	70,494	\$117,856.59
	1989	76,013	\$120,743.55
	1990	82,540	\$102,783.57
	1991	89,393	\$99,349.84
	1992	91,730	\$274,032.14
	1993	98,666	\$539,682.42
	1993	105,575	\$516,689.49
	1995	112,232	\$402,676.45
	1996	119,100	\$292,557.35
	1997	125,876	\$432,685.20
	1998	131,524	\$326,665.01
	1999	125,110	\$439,839.62
	2000	114,700	\$419,949.24
	2001	121,192	\$568,798.55
	2002	123,700	\$418,350.88
	2003	161,000	\$722,965.81
	2004	143,447**	\$233,976.00
	2005	150,437	\$620,863.31
	2006	154,997	\$940,406.84
	2007	158,713	\$1,072,973.09

Recent amendments to the Michigan Construction Lien Act were enacted on January 3, 2007 that changed the funding mechanism for the Homeowner Construction Lien Recovery Fund. The program is primarily funded by an initial membership fee of \$10 for each license issued and a renewal membership fee on \$10 per year that the renewed license is valid on each residential builder and maintenance & alteration contractor licensed by the Bureau of Commercial Services and each electrical contractor, fire alarm contractor, mechanical contractor and plumbing contractor licensed by the Bureau of Construction Codes. Any other lien claimants, such as suppliers, subcontractors may become members of the fund by paying a fee of an initial fee of \$50 prior to the date of their contract for services or materials and pay a renewal fee of \$30 every three years thereafter. Supplier members must pay separate membership fees and renewal fees for each retail location that they operate.

The changes in the Construction Lien Act has also eliminated any future special assessments of the Fund members that were triggered by the Fund's balance falling below one million dollars.

The Homeowners Construction Lien Recovery Fund has nearly \$3,803,436.00 in assets, received 486 claims in Fiscal Year 2007 and paid out \$,072,973.09 for 97 claims.

- *Total members includes active and inactive.
- **Use of a new database allowed for the correction of the total numbers figure for Construction Lien Membership. The 161,000 total for FY2003 had to be reduced according to the data taken from the new database.

Membership Activity

Active Members 151,734

Licensing Division

The Licensing Division is responsible for administering the statewide licensing, registration, listing or permitting programs for thirty-one occupations.

The division reviews applications, investigates qualifications, issues licenses, processes renewal applications and maintains license, registration, listing and permit records for over 323,000 individuals and businesses regulated by the Bureau of Commercial Services. The division maintains information about its programs on the department's website, addresses telephone inquiries and correspondence from licensees, agencies and the general public.

The division provides administrative support to thirteen regulatory boards, including assistance in conducting meetings, preparation of minutes and documents, record keeping, issue research, and promulgation of rules. Division staff also provides board member training, policy guidance and other assistance to enable the board members to meet their regulatory responsibility.

The Licensing Division is responsible to determine eligibility for licensure, registration, listing and permits by focusing on the evaluation of credentials to ensure applicants meet current entry-level requirements to enter an occupation as required by applicable law and rules. Applicants may be responsible to verify completion of education and experience, be of good moral character, demonstrate financial stability, provide proof of insurance or bonding, and successfully complete an examination.

The Licensing Division is responsible to establish and maintain license, registration, listee and permit files. Records are maintained electronically and/or on microfilm in accordance with current retention and disposal schedules.

The professions and occupations that the Bureau of Commercial Services licenses or registers are listed on the following pages in detail.

**Michigan Department of Labor & Economic Growth
Bureau of Commercial Services**

2007 Annual Report

License Activity FY 06/07
10/1/06 through 9/30/07

	License Applications Received	Examinations Administered	Written Verifications/ Certifications	Renewals	Total Licensees
Certified Public Accountants	922		302	1	18,814
Real Estate Appraisers	1,280	782	230	2,247	5,056
Architects	323		56	3,556	8,511
Barbers	674	247	69	6,336	8,803
Boxing Commission	297			242	539
Residential Builders & Maintenance & Alteration Contractors	5,111	7,968	443	33,444	75,968
Carnival/Amusement	524			1,731	2,519
Cemetery Regulation	4			306	258
Collection Practices	284	118	15	1,061	1,120
Community Planners	3	1		58	114
Cosmetology	6,967	8,976	1,679	55,143	180,098
Foresters	5			1	211
Hearing Aid Dealers	201	288		39	736
Immigration Clerical Assts	2			0	4
Interior Designers	11			0	1,285
Landscape Architects	45		15	4	630
Land Sales	11			0	106
Mortuary Science	132	36	33	538	3,003
Ocularists	0			12	13
Personnel Agencies	9	1	3	113	180
Polygraph Examiners	7	0		117	116
Prepaid Funeral Contracts	46		1	69	587
Private Detectives	115			397	1,131
Professional Engineers	1,142		1,071	12,701	20,660
Professional Surveyors	72	37	36	672	1076
Real Estate Brokers & Salespersons	8,422	5,558	607	45,562	65,060
Security Alarm Contractors	52	8		175	428
Security Guard	88			151	377
Ski Area Safety	0			65	365
Vehicle Protection Product Warrantor	3			1	20
TOTAL	26,752	18,462	4,560	164,742	323,016

Note: 1. Certified Public Accountants, Architects, Landscape Architects, Professional Engineers and Professional Surveyors candidates take national examinations. Data on the number of Michigan candidates who sit for these national examinations is not available.

2. Examinations Administered includes only the number of exams actually administered. The number of exams scheduled is higher.

3. Examinations include both first time and repeat candidates and each section is counted as an examination. Example: Builders exam consists of two sections - the law and the practical. It is computed as two separate examinations administered.

Michigan Board of Accountancy

The Michigan Board of Accountancy was created under Article 7 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the practice of public accounting in Michigan. Article 7 defines public accounting to include the preparation of an audit or other financial or accounting reporting which is to be used for publication or credit purposes or is to be filed with a governmental agency or court of law.

Administrative rules for the practice of certified public accountancy became effective in October 1979. These rules were subsequently amended. The rules are found in the Michigan Administrative Code, Sections R338.5101—R338.5480.

The Michigan Board of Accountancy consists of 9 voting members: 6 certified public accountants and 3 public members, including 1 attorney.

Board Member	Term Expires
Professional	
Bailey, Beth A., Chair	6-30-10
David, Richard G.	6-30-09
DeBoer, Neil F.	6-30-11
Epstein, Stephen	6-30-10
Weirich, Thomas R.	6-30-09
Young, Alan C., Vice-Chair	6-30-08
Public	
Cogen Lipton, Ellen S.	6-30-09
Fedus, Sally	6-30-11
Nickolas, Mary	6-30-08

Board Meetings Schedule Fiscal Year 2007

November 17, 2006
January 19 2007
May 25, 2007
August 24, 2007

Licensing Activity

Applications Received	922
Examinations Given	0*
New Licenses	895
Number of Licensees	18,814

Regulatory Activity

Backlog at beginning of FY 2007	30
Opened during FY 2007	52
Total complaints open in FY 2007	82
Closed during FY 2007	27
Backlog at end of FY 2007	55

Board Disciplinary Actions

Final Orders Issued	5
Fines Assessed	\$27,500

*National Exam, no data available.

**Michigan Board of Real Estate
Appraisers**

The Michigan Board of Real Estate Appraisers was created under Article 26 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the services of real estate appraisers in Michigan. Article 26 defines a real estate appraiser as an individual engaged in or offering to engage in the development and communication of appraisals or real property. An appraisal is defined as an opinion, conclusion, or analysis relating to the value of real property.

Administrative rules for the practice of Real Estate Appraisers became effective in June 1996. The rules were subsequently amended. The current rules may be found in the Michigan Administrative Code: Sections R339.23101-R339.23405.

The Michigan Board of Real Estate Appraisers consists of 9 voting members: 6 real estate appraisers and 3 public members.

Board Members	Term Expires
Professional	
Chamberlain, Andrew	6-30-09
Graham, Beth L., Vice-Chair	6-30-08
Hufnagel, Craig W.	6-30-08
Molenaar, David C., Chair	6-30-09
Snyder, John P.	6-30-10
Vacant	
Public	
Dynkowski, Darius	6-30-09
Fresard, Donn M.	6-30-08
Schellenberg, Robert Jr.	6-30-06

**Board Meetings Schedule
Fiscal Year 2007**

December 5, 2006
March 27, 2007
June 19, 2007
September 18, 2007

Licensing Activity

Applications Received	1,280
Examinations Given	782
New Licenses	1,074
Number of Licensees	5,056

Regulatory Activity

Backlog at beginning of FY 2007	369
Opened during FY 2007	248
Total Complaints open in FY 2007	617
Closed during FY 2007	334
Backlog at end of FY 2007	283

Board Disciplinary Actions

Final Orders Issued	44
Fines Assessed	\$189,600

Michigan Board of Architects

The Michigan Board of Architects was created under Article 20 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the practice of architecture, which is defined as professional services, such as consultation, investigation, evaluation, planning, design, review of materials, and completed phases of work in construction, alteration or repair in connection with a public or private structure, building, equipment, works or project, when the professional service requires the application of a principle of architecture or architectural design.

Administrative rules for the practice of architecture became effective September, 1985. These rules were subsequently amended. The current rules may be found in the Michigan Administrative Code, Sections R339.15101 - R339.15430.

The Michigan Board of Architects consists of 9 voting member: 5 architects, 1 engineer, 1 surveyor and 2 public members.

Board Members	Term Expires
Professional	
DeDecker, Catherine M.	3-31-09
Professional Surveyor	
Flum, Steven C.	3-31-08
Architect	
Hausmann, Ronald	3-31-07
Professional Engineer	
Knibbe, Elisabeth	3-31-09
Architect	
Redstone, Daniel, Vice-Chair	3-31-07
Architect	
Stempien, Robert L.	3-31-09
Architect	
VanValkenburgh, Paula C.	3-31-10
Architect	
Public	
Arnott-Bryks, Lynn	3-31-09
Siemion, Christopher M.	3-31-10

Board Meetings Schedule Fiscal Year 2007

October 25, 2006
January 25, 2007
March 8, 2007
June 28, 2007

Licensing Activity

Applications Received	323
Examinations Given	0*
New Licenses	34
Number of Licensees	5,811

Regulatory Activity

Backlog at beginning of FY 2007	3
Opened during FY 2007	6
Total complaints open in FY 2007	9
Closed during FY 2007	4
Backlog at end of FY 2007	5

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

*National Exam, no data available.

Michigan Board of Registered Auctioneers

Public Act 489 passed December 28, 2006 to implement registration for auctioneers effective on October 1, 2007. The registration of auctioneers is regulated under Article 29 of the Occupational Code, 1980 PA 299, as amended. Article 29 requires a person or company to become registered in order to use the title "Registered Auctioneer." An auctioneer is defined as a person who is, for compensation, engaged in the business of, the conduct of, or offers to engage in the conduct of an auction. Auction is defined as the sale, or offer for sale, by bidding, of real or personal property at a public or private location.

The Michigan Board of Registered Auctioneers will be appointed to consist of 9 voting member: 6 professionals and 3 public members.

Board Members Professional

Term Expires

9-30-11
9-30-11
9-30-10
9-30-09
9-30-08
9-30-08

Public

9-30-11
9-30-10
9-30-09

Board Meetings Schedule Fiscal Year 2007

Licensing Activity

Applications Received	0
Examinations Given	0
New Licenses	0
Number of Licensees	0

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	0
Total complaints open in FY 2007	0
Closed during FY 2007	0
Backlog at end of FY 2007	0

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Michigan Board of Barber Examiners

The Michigan Board of Barber Examiners was created under Article 11 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the service of barbers, barber colleges, barber instructors, barber students, and barbershops in Michigan. Article 11 defines a barber as a person who shaves or trims the beard of a person; cuts, trims, shampoos, relaxes, curls, permanently waves, dresses, tints, bleaches, colors, arranges, or styles the hair of a person; massages the face and head of a person; or renders personal services of a similar nature customarily done by a barber.

Administrative rules governing practice as a barber became effective in April 1982. These rules have been subsequently amended. These rules are found in the Michigan Administrative Code, Sections R228.2001– R338.2054.

The Michigan Board of Barber Examiners consists of 9 voting members: 6 barbers and 3 public members.

Board Members	Term Expires
Professional	
Glasscoe, Michael	9-30-08
Green, Harry	9-30-06
Grondin, Carl	9-30-06
Lupu, Walter J., Vice-Chair	9-30-10
Pappas, George	9-30-07
Sullivan, Dennis G.	9-30-09
Public	
Boynton, John O.	9-30-05
Wall, Gerald, Chair	9-30-03
Vacant	

Board Meetings Schedule Fiscal Year 2007

October 23, 2006
January 22, 2007
May 14, 2007

Licensing Activity

Applications Received	674
Examinations Given	247
New Licenses	696
Number of Licensees	8,803

Regulatory Activity

Backlog at beginning of FY 2007	49
Opened during FY 2007	83
Total complaints open in FY 2007	132
Closed during FY 2007	92
Backlog at end of FY 2007	40

Board Disciplinary Actions

Final Orders Issued	23
Fines Assessed	\$16,075

Michigan Boxing Commission

The Boxing Commission was created under the Michigan Boxing Regulatory Act, Public Act 403 of 2004, as amended, to license and regulate professional boxing.

Administrative rules governing professional boxing became effective on May 13, 2005. These are found in the Michigan Administrative Code, Sections R339.101 – R339.403.

The Michigan Boxing Commission consists of 7 voting members.

Michigan Boxing Commission	
Voting Members	Term Expires
Low, Albert J., Chair	2-19-10
Maskin, Douglas J.	2-19-10
Moore, Kevin D.	2-19-11
Robinson, Earle L., Vice Chair	2-19-09
Sype, James K.	2-19-09
Zurawski, Charles K.	2-19-10
Public	
Byrd, Joe W.	2-19-11

**MI Boxing Commission Meetings
Fiscal Year 2007**

December 7, 2006
March 22, 2007
September 13, 2007

Licensing Activity

Applications Received	297
New Licenses	125
Number of Licensees	539

Regulatory Activity

Backlog at beginning of FY 2007	6
Opened during FY 2007	4
Total complaints open in FY 2007	50
Closed during FY 2007	27
Backlog at end of FY 2007	23

Board Disciplinary Actions

Final Orders Issued	8
Fines Assessed	\$4,700

**Michigan Residential Builders and
Maintenance and Alteration
Contractors Board**

The Michigan Residential Builders and Maintenance and Alteration Contractors Board was created under Article 24 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate persons engaged in the construction of a residential structure, or combination residential and commercial structure, or persons who undertake the repair, alteration, addition, subtraction, or improvement of a residential structure, or combination residential and commercial structure for compensation other than wages for personal labor.

Administrative rules for the practice of residential builders and maintenance and alteration contractors were implemented in February, 1967. These rules were subsequently amended. These are found in the Michigan Administrative Code, Sections R338.1511—R338.1554.

The Michigan Board of Residential Builders and Maintenance and Alteration Contractors consists of 9 voting members: 4 builders, 2 contractors, and 3 public members.

Board Members	Term Expires
Professional	
Distefano, Frank	3-31-09
Glynn, Mark T., Chair	3-31-05
Haeussler, James G.	3-31-10
Lane, Marilyn	3-31-11
Lewand, Kevin	3-31-08
Vacant	
Public	
Parker, Anthony, Vice-Chair	3-31-11
Schoats-Flack, Jennifer	3-31-08
Zausmer, Mark A.	3-31-08

**Board Meetings Schedule
Fiscal Year 2007**

November 14, 2006
January 16, 2007
March 13 2007
May 8, 2007
July 10, 2007
September 11, 2007

Licensing Activity

Applications Received	5,111
Examinations Given	7,968
New Licenses	3,964
Number of Licensees	75,968

Regulatory Activity

Backlog at beginning of FY 2007	1,299
Opened during FY 2007	1,388
Total complaints open in FY 2007	2,687
Closed during FY 2007	1,582
Backlog at end of FY 2007	1,105

Board Disciplinary Actions

Final Orders Issued	330
Fines Assessed	\$1,498,550

**Michigan Carnival-Amusement
Safety Board**

The Michigan Carnival-Amusement Safety Board was created under Public Act 225 of 1966, as amended. Each year, department staff performs inspections of traveling shows which operate in Michigan, and amusement parks and other fixed locations with rides, to assure compliance with the act and the rules promulgated. Michigan has approximately 100 permanent locations of amusement rides and approximately 600 locations where transient carnivals operate.

Administrative rules governing the operation of carnival and amusement rides became effective in April, 1983. These rules were subsequently amended. These rules are found in the Michigan Administrative Code, Sections R408.801—R408.898.

The Michigan Carnival-Amusement Safety Board consists of 6 members: 1 representative of the amusement park operators, 1 representative of the carnival ride operators, 1 representative of the retail merchants association, 1 registered professional engineer and 2 public members.

Board Members	Term Expires
Professional	
Heppler, Martin J. Carnival Ride Operator	7-10-09
O'Neill, David Engineer	7-10-04
Schmidt, Douglas S. Amusement Park Operator	7-10-08
Vacant	
Public	
Jones, Carrie E.	7-10-08
Kipling, Kurt G., Chair	7-10-05

**Board Meetings Schedule
Fiscal Year 2007**

October 27, 2006
March 30, 2007

Licensing Activity

New Applications	524
New Permits	510
Number of Active Permits & Special Inspectors	2,519

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	0
Total complaints open in FY 2007	0
Closed during FY 2007	0
Backlog at end of FY 2007	0

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	0

Cemetery Regulation

The Michigan Cemetery Commission was created under Act 132 of the Public Acts of 1982, as amended, the Cemetery Regulation Act, to audit various cemetery trust funds, approve cemetery ownership changes, investigate new, proposed cemeteries, and investigate complaints of the public regarding cemeteries.

Administrative rules governing the operation of cemeteries became effective in 1974. These rules are found in the Michigan Administrative Code, Sections R456.101—R456.196.

The Commissioner, who is the Director of the Department of Labor & Economic Growth or a designee, governs the Cemetery Commission. Andrew L. Metcalf, Jr. Director of the Bureau of Commercial Services, is the current Cemetery Commissioner.

Registration Activity

Applications Received	4
New Registrations	39
Number of Registrants	258

Regulatory Activity

Backlog at beginning of FY 2007	153
Opened during FY 2007	60
Total complaints open in FY 2007	213
Closed during FY 2007	113
Backlog at end of FY 2007	100

Board Disciplinary Actions

Final Orders Issued	1
Fines Assessed	\$100

Michigan Collection Practices Board

The Michigan Collection Practices Board was created under Article 9 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate collection agencies in Michigan. Article 9 defines a collection agency as a person directly or indirectly engaged in soliciting a claim for collection, or collecting or attempting to collect a claim owed or due, or asserted to be owed or due another, or repossessing or attempting to repossess a thing of value owed or due, or asserted to be owed or due another arising out of an expressed or implied agreement made primarily for personal or household purposes.

Administrative rules R339.4001-R339.4011 were promulgated July 18, 1997 for collection agency operation.

The Michigan Collection Practices Board consists of 9 voting members: 6 collection agency licensees and 3 public members.

Board Members	Term Expires
Professional	
Angelo, Thomas, Vice-Chair	6-30-06
Badeen, George	6-30-07
Cairnduff, David	6-30-08
Havill, Charles H.	6-30-05
Hoppin, James, Chair	6-30-09
Rendon, Daire	6-30-06
Public	
McWhortner, Sharon	6-30-07
Reardon, Raquel	6-30-05
Stewart, Dwight D.	6-30-04

Board Meetings Schedule Fiscal Year 2007

January 18, 2007
August 9, 2007

Licensing Activity

Applications Received	284
Examinations Given	118
New Licenses	170
Number of Licensees	1,120

Regulatory Activity

Backlog at beginning of FY 2007	37
Opened during FY 2007	185
Total complaints open in FY 2007	222
Closed during FY 2007	168
Backlog at end of FY 2007	54

Board Disciplinary Actions

Final Orders Issued	9
Fines Assessed	\$27,500

Professional Community Planners

Registration and regulation of Professional Community Planners is governed under Article 23 of Public Act 299 of 1980, as amended, the Occupational Code. Article 23 defines a community planner as a person qualified to prepare comprehensive community plans designed to portray general long-range proposals for the arrangement of land uses to guide government toward development of the entire community. Only a person registered under this article may use the title "Community Planner."

Administrative rules for the practice of Professional Community Planners were implemented in June 1968. These are found in the Michigan Administrative Code, Sections R338.1301—R338.1342.

Executive Order 1996-2 abolished the Michigan Board of Professional Community Planners.

Registration Activity

Applications Received	3
Examinations Given	1
New Registrations	2
Number of Registrants	114

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	1
Total complaints open in FY 2007	1
Closed during FY 2007	1
Backlog at end of FY 2007	0

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Michigan Board of Cosmetology

The Michigan Board of Cosmetology was created under Article 12 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the practice of cosmetology in Michigan. Article 12 defines cosmetology as one of the following practices or a combination of the following practices: arranging, cutting, dressing, curling, waving, cleansing, singeing, bleaching, coloring, or similar work upon hair with the hands, or with mechanical or electrical apparatus or appliances, or by any means; cleaning, massaging, stimulating, manipulating, exercising, beautifying, or by the use of cosmetic preparations, antiseptics, tonics, lotions, or creams, or similar work upon the scalp, neck, face, arms, bust, or upper part of the body of a person; or the removing of superfluous hair from the upper part of the body of a person by the use of electrolysis, depilatories, waxes, or tweezers, or manicuring the nails of a person.

The members of the cosmetology industry who are licensed by the department include schools of cosmetology, both public and private, cosmetology shops, cosmetologists, manicurists, cosmetology instructors, estheticians and electrologists.

Administrative rules governing the practice of cosmetology became effective in October, 1981. These rules are found in the Michigan Administrative Code, Sections R338.2101—R338.2195.

The Michigan Board of Cosmetology consists of 9 voting members: 6 cosmetologists and 3 public members.

Board Members

Professional

Blankenship, Andrea	12-31-09
Hadsall, Cheryl M., Chair	12-31-07
Livingston-Scott, Gail	12-31-08
Marshall, Edith, Vice-Chair	12-31-09
Price-Griffin, Lydia	12-31-08
Weaver, Douglas	12-31-06

Public

Atkins, Kristina M.	12-31-08
Jordan, John H.	12-31-07
Lakkides, Theodore	12-31-10

Term Expires

Board Meetings Schedule Fiscal Year 2007

February 12, 2007
May 7, 2007
September 10, 2007

Licensing Activity

Applications Received	6,967
Examinations Given	8,976
New Licenses	7,112
Number of Licensees	108,098

Regulatory Activity

Backlog at beginning of FY 2007	149
Opened during FY 2007	376
Total complaints open in FY 2007	525
Closed during FY 2007	333
Backlog at end of FY 2007	192

Board Disciplinary Actions

Final Orders Issued	90
Fines Assessed	\$84,325

**Michigan Board of
Professional Engineers**

The Michigan Board of Professional Engineers was created under Article 20 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the practice of professional engineering in Michigan. Article 20 defines professional engineering as professional services, such as consultation, investigation, evaluation, planning, design or review of material and completed phases of work in construction, alteration or repair in connection with a public or private utility, structure, building, machine, equipment, process, work or project when the professional service requires the application of engineering principles or data.

Administrative rules for the practice of professional engineering were implemented in September, 1985. These are found in the Michigan Administrative Code, Sections R339.16001—R339.16034.

The Michigan Board of Professional Engineers consists of 9 voting members: 5 professional engineers, 1 architect, 1 professional surveyor, and 2 public members.

Board Members	Term Expires
Professional	
Beauboeuf, M. Regine	3-31-08
Professional Engineer	
El-Gamal, Mahmoud	3-31-09
Professional Engineer	
Grove, Karol L.	3-31-08
Professional Surveyor	
Hausmann, Ronald	3-31-07
Professional Engineer	
Karmo, George Y.	3-31-09
Professional Engineer	
Kraus, John G.	3-31-09
Professional Engineer	
Rizor, Larry Lee	3-31-05
Architect	

Public

Hale, Gwendolyn	3-31-06
Prihod, Kevin	3-31-09

**Board Meetings Schedule
Fiscal Year 2007**

November 16, 2006
January 11, 2007
April 19, 2007
June 7, 2007
September 27, 2007

Licensing Activity

Applications Received	1,142
Examinations Given	0*
New Licenses	899
Number of Licensees	20,660

Regulatory Activity

Backlog at beginning of FY 2007	11
Opened during FY 2007	15
Total complaints open in FY 2007	26
Closed during FY 2007	13
Backlog at end of FY 2007	13

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

*National Examination, no data available.

Foresters

Registration and regulation of Foresters is governed by Article 21 of Public Act 299 of 1980, as amended, the Occupational Code. Article 21 defines a forester as a person who by reason of his or her knowledge of the natural sciences, mathematics and principles of forestry, acquired by forestry education and practical experience, is qualified to engage in the practice of professional forestry.

Administrative rules for the practice of forestry were implemented in February, 1984. These are found in the Michigan Administrative Code, Sections R339.1801—R339.18035.

Executive Order 1996-2 abolished the Michigan Board of Foresters.

Registration Activity

Applications Received	5
New Registrations	9
Number of Registrants	211

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	2
Total complaints open in FY 2007	2
Closed during FY 2007	2
Backlog at end of FY 2007	0

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Hearing Aid Dealers

Licensure and regulation of Hearing Aid Dealers is governed by Article 13 of Public Act 299 of 1980, as amended, the Occupational Code. Article 13 defines a hearing aid dealer to be a person who engages in the sale or offering for sale at retail of a hearing aid.

Administrative rules for hearing aid dealers became effective in November, 1970. These rules are found in the Michigan Administrative Code, Sections R338.1901—R338.1943.

Executive Order 1996-2 abolished the Michigan Board of Hearing Aid Dealers.

Licensing Activity

Applications Received	201
Examinations Given	288
New Licenses	110
Number of Licensees	736

Regulatory Activity

Backlog at beginning of FY 2007	11
Opened during FY 2007	19
Total complaints open in FY 2007	30
Closed during FY 2007	19
Backlog at end of FY 2007	11

Board Disciplinary Actions

Final Orders Issued	2
Fines Assessed	\$800

Immigration Clerical Assistants

The Immigration Clerical Assistant Act, Public Act 161 of 2004, effective October 1, 2004, was enacted to create a list of qualified individuals that are authorized to assist individuals with certain immigration matters. An immigration clerical assistant is an individual providing or offering to provide services, for compensation, relating to any immigration matter. An immigration matter is any matter affecting the immigrant status, nonimmigrant status, or citizenship status of any individual and includes, but is not limited to, federal or state administrative or court proceedings or the filing of accompanying documents in those proceedings or both.

No rules have been promulgated governing the activity of immigration clerical assistants.

Listing Activity

Applications Received	2
New Immigration Clerical Assistants	3
Number of ICA's Listed	4

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	60
Total complaints open in FY 2007	60
Closed during FY 2007	60
Backlog at end of FY 2007	0

Interior Designer

Listing of Interior Designers was established by an amendment to the Occupational Code, 1980 PA 299, effective October 1, 1998. An interior designer is currently exempt from licensure or registration in Michigan; however, they may elect to be added to a list maintained by the state if they have successfully completed the National Council of Interior Design Qualification (NCIDQ) Examination or qualified by experience (prior to April 8, 2000). The listing is posted electronically and includes the names of interior designers who have filed an application with the Department to be added to the list and have successfully completed the NCIDQ Examination or have qualified for listing by experience (prior to April 8, 2000). A person need not be listed to practice interior design.

No rules have been promulgated governing the activity of interior designers.

Listing Activity

Applications Received	11
New Interior Designer Listees	31
Number of Interior Designers Listed	1,258

**Michigan Board of
Landscape Architects**

The Michigan Board of Landscape Architects was created under Article 22 of Public Act 299 of 1980, as amended, the Occupational Code, to register and regulate the practice of landscape architects in Michigan. Article 22 defines a landscape architect as a person qualified to practice landscape architecture as provided in the article. Only a person registered under this article may use the title "Landscape Architect."

Administrative rules for the practice of landscape architecture were implemented in April, 1983. These are found in the Michigan Administrative Code, Sections R339.19001—R339.19049.

Executive Order 2007-23 abolished the Michigan Board of Landscape Architects effective May 3, 2007.

**Board Meetings Schedule
Fiscal Year 2007**

March 7, 2007

Registration Activity

Applications Received	45
Examinations Given	0*
New Registrations	44
Number of Registrants	630

Regulatory Activity

Backlog at beginning of FY 2007	1
Opened during FY 2007	4
Total complaints open in FY 2007	5
Closed during FY 2007	4
Backlog at end of FY 2007	1

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

*National Examination, no data available.

**Michigan Board of
Examiners in Mortuary Science**

The Michigan Board of Examiners in Mortuary Science was created under Article 18 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the practice of mortuary science and funeral establishments in Michigan. Article 18 defines the practice of mortuary science as the practice of embalming or the practice of funeral directing, or both. A funeral establishment is defined as a place of business used in the care and preparation for burial or transportation of a dead human body.

The most recent administrative rules for the practice of mortuary science became effective in April, 1991. These rules are found in the Michigan Administrative Code, Sections R339.18901—R339.18947.

The Michigan Board of Examiners in Mortuary Science consists of 9 voting members: 6 licensees and 3 public members.

Board Member	Term Expires
Professional	
Akin, David, Vice-Chair	6-30-08
Desmond, John E.	6-30-09
Doll, Harold, Chair	6-30-06
Hollebeek, Martin	6-30-06
Kemp, Stephen R.	6-30-09
Lynch, Thomas	6-30-07
Public	
DeHaas, Ida I.	6-30-08
Duford, Rev. Donald J.	6-30-07
Vacant	

**Schedule of Board Meetings
Fiscal Year 2007**

November 28, 2006
March 1, 2007 - canceled

Licensing Activity

Applications Received	132
Examinations Given	36
New Licenses	149
Number of Licensees	3,003

Regulatory Activity

Backlog at beginning of FY 2007	26
Opened during FY 2007	75
Total complaints open in FY 2007	101
Closed during FY 2007	53
Backlog at end of FY 2007	48

Board Disciplinary Actions

Final Orders Issued	2
Fines Assessed	\$11,300

*Mortuary Science applicants take a national examination and a state examination. No data is available for the National examination. This figure represents the number of state examinations administered.

Ocularist Regulation

Ocularist regulation in Michigan was created under Article 27 of Public Act 299 of 1980, as amended, the Occupational Code, by Public Act 209 of 1982, effective July 2, 1982, to register and regulate the practice of ocularism in Michigan. Article 27 defines ocularism as the design, fabrication, and fitting of ocular prosthetic appliances. Only a person certified under the article may use the title "Ocularist" or advertise that he or she is certified.

No rules have been promulgated to govern the practice of ocularists.

This occupation is registered and regulated by the department as an agency and without a board.

Registration Activity

Applications Received	0
New Registrants	0
Number of Registrants	13

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	0
Total complaints open in FY 2007	0
Closed during FY 2007	0
Backlog at end of FY 2007	0

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Michigan Personnel Agency Board

The Michigan Personnel Agency Board was created under Article 10 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate personnel agencies and agents in Michigan. Article 10 defines a personnel agency as a person engaged in the business or profession of serving, assisting, or aiding a client seeking employment, or making basic career decisions and who receives a fee from the client. A personnel agent is defined as the individual designated by the personnel agency who is responsible for the general management of the office.

Administrative rules governing the operation of personnel agencies became effective in November, 1975. These rules are found in the Michigan Administrative Code, Sections R338.4001—R338.4027.

Executive Order 2007-22 abolished the Michigan Personnel Agency Board effective May 3, 2007.

**Board Meetings Schedule
Fiscal Year 2007**

No board meetings were held in FY 2007

Licensing Activity

Applications Received	9
Examinations Given	1
New Licenses	6
Number of Licensees	108

Regulatory Activity

Backlog at beginning of FY 2007	3
Opened during FY 2007	14
Total complaints open in FY 2007	17
Closed during FY 2007	17
Backlog at end of FY 2007	0

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Prepaid Funeral Contract Regulation

Regulation of prepaid funeral contracts in Michigan was created under Public Act 255 of 1986. The Act regulates the sale and provision of certain funeral goods and funeral services and the use of funds received by sellers and providers of these goods and services.

Administrative rules governing prepaid funeral contract sales became effective June 2006. These rules are found in the Michigan Administrative Code, Section R339.11-R339.47.

The registration and regulation of prepaid funeral contracts are performed by the department as an agency and without a board.

Individuals or companies who sell prepaid funeral contracts must be registered with the department. Provisions of the Act are administered by department staff who also provide support to the Mortuary Science Board. Because there is no board, the department, Attorney General, or a local prosecutor may enforce compliance with the Act.

Registration Activity

Applications Received	46
New Registrations	38
Number of Registrants	587

Regulatory Activity

Backlog at beginning of FY 2007	42
Opened during FY 2007	42
Total complaints open in FY 2007	84
Closed during FY 2007	19
Backlog at end of FY 2007	65

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

**Michigan Board of
Forensic Polygraph Examiners**

The Michigan Board of Forensic Polygraph Examiners was created under Public Act 295 of 1972, as amended, to license and regulate the practice of forensic polygraph examiners in Michigan. Public Act 295 of 1972 defines examiners as any person other than an intern who purports to detect deception, verify truthfulness or provide a diagnostic opinion of either of these through instrumentation of the use of a mechanical device; represents that this person can or does offer the service of detecting deception, verifying truthfulness or providing a diagnostic opinion of either of these through instrumentation of the use of a mechanical device; or uses instrumentation or a mechanical device to measure or record an individual's bodily responses or psycho- physiological activities or enable or assist the detection of deception, the verification of truthfulness or the reporting of a diagnostic opinion regarding either of these.

Administrative rules for forensic polygraph examiners became effective March, 1983. These rules are found in the Michigan Administrative Code, Sections R338.9001—R338.9013.

Executive Order 2007-24 abolished the Board of Forensic Polygraph Examiners effective May 3, 2007.

**Board Meetings Schedule
Fiscal Year 2007**

April 4, 2007

Licensing Activity

Applications Received	7
Examinations Given	0
New Licenses	6
Number of Licensees	116

Regulatory Activity

Backlog at beginning of FY 2007	1
Opened during FY 2007	1
Total complaints open in FY 2007	2
Closed during FY 2007	1
Backlog at end of FY 2007	1

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Private Detectives

Private Detectives are regulated under Public Act 285 of 1965 as amended. The Act defines a private detective or investigator as a person who accepts employment to conduct an investigation for the purpose of obtaining information concerning the identity, occupation, or character of a person; locating or recovering lost or stolen property; determining the cause or responsibility for fires, losses, accidents or damage to persons or property; and securing evidence to be used in court.

This occupation is licensed and regulated by the department as an agency and without a board.

Licensing Activity

Applications Received	115
New Licenses	104
Number of Licensees	1,131

Regulatory Activity

Backlog at beginning of FY 2007	6
Opened during FY 2007	8
Total complaints open in FY 2007	14
Closed during FY 2007	10
Backlog at end of FY 2007	4

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

**Michigan Board of Real Estate
Brokers and Salespersons**

The Michigan Board of Real Estate Brokers and Salespersons was created under Article 25 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the practice of real estate brokers and salespersons in Michigan. Article 25 defines real estate broker as an entity, who with intent to collect or receive a fee, compensation, or valuable consideration, sells or offers for sale, buys or offers to buy, lists or offers or attempts to list, or negotiates the purchase or sale or exchange of mortgage of real estate, or negotiates for the construction of a building on real estate; who leases or offers or rents or offers for rent real estate or the improvements on the real estate for others, as a whole or partial vocation; who sells or offers for sale, buys or offers to buy, leases or offers to lease, or negotiates the purchase or sale or exchange of a business, business opportunity, or the good will of an existing business for others; or who, as owner or otherwise, engages in the sale of real estate as a principle vocation.

Real estate salesperson is defined as a person who for compensation or valuable consideration is employed either directly or indirectly by a licensed real estate broker to sell or offer to sell, to buy or offer to buy, to list or offer to attempt to list, or to negotiate the purchase or sale or exchange or mortgage of real estate, or to negotiate for the construction of a building on real estate, or to lease, rent or offer for rent real estate, or who sells or offers for sale, buys or offers to buy, leases or offers to lease, or negotiates the purchase or sale or exchange of a business, business opportunity, or the good will of an existing business for others, as a whole or partial vocation.

Administrative Rules for real estate brokers and salespersons became effective May 4, 1991. These rules have been subsequently amended. The rules are found in the Michigan Administrative Code, Sections R339-22101-R339.22667.

The Michigan Board of Real Estate Brokers and Salespersons consists of 9 voting members: 6 real estate licensees and 3 public members.

Board Members	Term Expires
Professional	
Glasson, Michael M., Vice-Chair	6-30-09
Huggler, Brian T., Chair	6-30-07
Samson, Daniel C.	6-30-09
Sellman, James W.	6-30-10
Sutherby-Fricke, Sheri M.	6-30-10
Vacant	
Public	
Nwagwu, Kyrian N.	6-30-07
Vacant	
Vacant	

**Board Meetings Schedule
Fiscal Year 2007**

December 4, 2006
March 5, 2007
June 4, 2007
September 24, 2007

Licensing Activity

Applications Received	8,422
Examinations Given	5,558
New Licenses	8,165
Number of Licensees	65,060

Regulatory Activity

Backlog at beginning of FY 2007	409
Opened during FY 2007	661
Total complaints open in FY 2007	1,072
Closed during FY 2007	708
Backlog at end of FY 2007	363

Board Disciplinary Actions

Final Orders Issued	24
Fines Assessed	\$58,500

Security Alarm Contractors

Security alarm contractors are regulated under Public Act 330 of 1968. The Act defines a security alarm system contractor as a business engaged in the installation, maintenance, alteration, monitoring or servicing of security alarm systems or a company that responds to a security alarm system.

This occupation is licensed and regulated by the department as an agency and without a board.

Administrative Rules for Security Alarm Contractors became effective May 1969. These rules have been subsequently amended. These rules are found in the Michigan Administrative Code, Sections R28.4001-28.4007.

Licensing Activity

Applications Received	52
Examinations Given	8
New Licenses	42
Number of Licensees	428

Regulatory Activity

Backlog at beginning of FY 2007	7
Opened during FY 2007	5
Total complaints open in FY 2007	12
Closed during FY 2007	11
Backlog at end of FY 2007	1

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Security Guard Agencies

Private security guard businesses are regulated under Public Act 330 of 1968, as amended. The Act defines a private security guard as an individual or employee of a business who offers for hire to provide protection of property on the premises of another.

This occupation is licensed and regulated by the department as an agency and without a board.

Administrative Rules for Security Guard Agencies became effective May 1969. These rules have been subsequently amended. These rules are found in the Michigan Administrative Code, Sections R28-4001-R28.4007.

Licensing Activity

Applications Received	88
New Licenses	59
Number of Licensees	377

Regulatory Activity

Backlog at beginning of FY 2007	3
Opened during FY 2007	6
Total complaints open in FY 2007	9
Closed during FY 2007	8
Backlog at end of FY 2007	1

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

Michigan Ski Area Safety Board

The Michigan Ski Area Safety Board was created under Public Act 199 of 1962, as amended, to issue permits to operate and regulate ski lifts in Michigan. The Ski Area Safety Act defines ski area as an area used for skiing and served by one or more lift. Ski lifts are defined as a device for transporting persons uphill on skis, or in cars on tracks, or suspended in the air by the use of cables, belts, or ropes, and usually supported by trestles or towers with one or more spans.

Administrative rules governing the operation of ski areas became effective in May, 1989. These rules are found in the Michigan Administrative Code, Sections R408.61—R408.95.

The Michigan Ski Area Safety Board consists of 7 members: 3 ski area managers, 1 engineer, 1 member of the Central United States Ski Association, and 2 public members.

Board Members	Term Expires
Professional	
Barber, Vernon S. UP Ski Area Manager	6-08-08
Call, Michael S., Chair LP Ski Area Manager	6-08-09
Kiefer, James P. Central US Ski Assoc.	6-08-04
Tobham, William C., Vice-Chair Engineer	6-08-07
Woods, Joel M. LP Ski Area Manager	6-08-09
Public	
Starkey, Richard D. LP Public	6-08-10
Vvander Spoel, James UP Public	6-08-10

Board Meetings Schedule Fiscal Year 2007

June 13, 2007

Licensing Activity

Applications Received	0
New Permits	7
Number of Active Permits	365

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	0
Total complaints open in FY 2007	0
Closed during FY 2007	0
Backlog at end of FY 2007	0

Board Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0

**Michigan Board of
Professional Surveyors**

The Michigan Board of Professional Surveyors was created under Article 20 of Public Act 299 of 1980, as amended, the Occupational Code, to license and regulate the practice of land surveying in Michigan. Article 20 defines a professional surveyor as a person who by reason of knowledge or law, mathematics, physical sciences, and techniques of measuring land acquired by professional education and practical experience is qualified to engage in the practice of professional surveying.

Administrative rules for the practice of professional surveying were implemented in September, 1985. These are found in the Michigan Administrative Code, Sections R339.17101—R399.17404.

The Michigan Board of Professional Surveyors consists of 9 voting members: 5 professional surveyors, 1 architect, 1 engineer, and 2 public members.

Board Members	Term Expires
Professional	
Beauboeuf, M. Regine	3-31-08
Professional Engineer	
DeDecker, Catherine M.	3-31-09
Professional Surveyor	
Grove, Karol	3-31-08
Professional Surveyor	
Karr, William, Vice-Chair	3-31-07
Professional Surveyor	
Lester, Ronnie	3-31-09
Professional Surveyor	
Redstone, Daniel	3-31-07
Architect	
Shangraw, Carl, Chair	3-31-09
Professional Surveyor	

Public

Charters, Carolyn	3-31-10
Stanford, Robert A.	3-31-09

**Board Meetings Schedule
Fiscal Year 2007**

January 10, 2007
April 10, 2007
June 6, 2007
September 26, 2007

Licensing Activity

Applications Received	72
Examinations Given	37*
New Licenses	26
Number of Licensees	1,076

Regulatory Activity

Backlog at beginning of FY 2007	13
Opened during FY 2007	16
Total complaints open in FY 2007	29
Closed during FY 2007	12
Backlog at end of FY 2007	17

Board Disciplinary Actions

Final Orders Issued	2
Fines Assessed	\$7,500

* Professional Surveyors take a national examination and a state examination. No data is available for the national examinations. This figure represents the number of state examinations administered.

Vehicle Protection Product Warrantors

The Vehicle Protection Product Act, Public, effective June 14, 2006, was enacted to create a list of warrantors to protect the public by insuring that the warrantor will be responsible for the claims made regarding the product.

No rules have been promulgated governing the registration of vehicle protection product warrantors.

The registration and regulation of vehicle protection product warrantors are performed by the department as an agency and without a board.

Individuals or companies who sell vehicle protection product warranties must be registered with the department. Provisions of the Act are administered by department staff who also provide other licensure services. Because there is no board, the department, Attorney General, or a local prosecutor may enforce compliance with the Act.

Listing Activity

Applications Received	3
New Vehicle Protection	0
Product Warrantors Listees	13
Number Listed	20

Regulatory Activity

Backlog at beginning of FY 2007	0
Opened during FY 2007	0
Total complaints open in FY 2007	0
Closed during FY 2007	0
Backlog at end of FY 2007	0

Disciplinary Actions

Final Orders Issued	0
Fines Assessed	\$0